

St Chad's Patchway CE VC Primary School

JOB DESCRIPTION: MAINSCALE TEACHER

"Learning to love, loving to learn."

This post is subject to the professional responsibilities set out in the School Teachers' Pay and Conditions document, relevant legislation and DfE Regulations / Circulars.

Purpose of post

To be responsible for the delivery of high quality teaching and learning within the relevant key stage/area and to contribute to the school's overall development.

General responsibilities

The post holder will have responsibility for teaching an assigned class of pupils as described in the job description that applies to all classroom teachers. In discussion with the post holder, he/ she may be required to undertake aspects of subject development / co-ordination.

The post holder will be expected to act as an adult role model and support school policies when dealing with students or visitors to the school.

Accountability

The post holder is responsible to the Headteacher for his/her teaching duties and for fulfilling the duties set out in this job description.

Class teachers are accountable to the Headteacher, Key Stage 1 Co-ordinator and appropriate subject leaders for maintaining and developing their subject knowledge.

The post holder is responsible for the co-ordination and oversight of the work of support staff allocated to work in the key stage and their class.

There is a requirement for effective professional relationships with all teaching and support staff colleagues and other members of the school community.

Knowledge and Understanding

Class teachers must have:

- A detailed knowledge of the practice and principles of the Curriculum appropriate to the pupils they teach.
- A secure knowledge and understanding of the subject(s) they teach.
- A good understanding of the progression of their subject (if applicable), including the Foundation Stage, Key Stage 1 and 2.
- A knowledge of developments within their area/s of expertise and a desire to continue high quality CPD.

Planning and Setting Expectations

Class teachers are responsible for:

- Identifying clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the age of the pupils being taught.
- Planning effectively to ensure that pupils have the opportunity to meet their potential, responding to all needs, including but not limited to; the needs of pupils who are underachieving, or not yet fluent in English, making use of relevant information and specialist help where available.
- Providing well-planned learning experiences based on pupil need and aspirational expectations.
- Setting appropriate and demanding expectations for individual pupils' learning and motivation.
- Setting clear targets for pupils' learning, building on prior attainment.
- Identifying pupils who have Special Educational Needs and liaising with the SENCO in order to give positive and targeted support.
- Plan effectively where applicable to meet the needs of pupils with SEN, make appropriate contribution to the preparation, implementation, monitoring and review of support plans and EHAPs.
- Taking account of diversity to enrich the curriculum and raise achievement to ensure success for all.
- Liaise with Key Stage Co-ordinator / Senior Leaders when appropriate.

Teaching and Managing Pupil Learning

Class teachers are responsible for:

- Ensuring effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and best use made of teaching time to ensure aspirational targets are set and sought for every pupil.
- Using teaching methods which meet the needs of all pupils, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Securing a high standard of pupil behaviour in the classroom by establishing appropriate rules and setting high expectations of discipline which pupils respect; act to pre-empt and deal with inappropriate behaviour in

the context of the behaviour policy of the school. Through well-focused teaching establish positive and productive relationships with pupils.

Assessment and Evaluation

Class teachers are responsible for:

- Assessing how well learning objectives have been achieved and use this assessment for future teaching.
- Making use of assessment *for* learning as well as *of* learning.
- Monitoring and evaluating pupils' progress achievement and attainment in the subjects within the designated key stage.
- Recognising pupils' achievements and make accurate assessments of the Early Years Foundation Stage Profile Statements if applicable.
- Observing, reflecting and monitoring pupils' work, providing constructive feedback, setting pupil targets.
- Understanding demands expected of pupils in relation to the specific Key Stage and Year group (e.g. Early Years Foundation Stage Curriculum, transition between Key Stage One and Two) and aptly respond to them.
- Liaising with other key stage members and leaders to identify under performance by pupils and ensure appropriate intervention strategies and plans are implemented.
- Liaising with staff to ensure continuity and progression of achievement and attainment on transfer.

Pupil Achievement and Personal Development and Attitudes to Learning

Class teachers are responsible for:

- Securing a minimum of age appropriate pupil progress, the well being of pupils and their understanding of how they learn.
- Setting clear targets for improvement of pupils' achievement, monitoring pupils' progress to achieve those targets and using appropriate teaching strategies in the light of this.
- Ensuring a positive learning environment, through motivation and the implementation of the school's behaviour policy.

Relation with Parents and the Wider Community

Class teachers are responsible for:

- Liaising effectively with pupils' parents/carers through informative oral and written reports on pupils' progress and achievement, discussing appropriate targets and encouraging them to support their children's' learning, behaviour and progress.
- Understanding the need to liaise with agencies responsible for pupils' welfare.
- Responding in a timely manner to the requests from external agencies, when appropriate.

Managing Own Performance and Development

Class teachers are responsible for:

- Understanding and taking responsibility for their own professional development and take action to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Understanding the professional responsibilities in relation to and for implementing school policies and practices, including those dealing with bullying and racial harassment.
- Setting a good example to the pupils they teach in their presentation and personal conduct.
- Evaluating their own teaching critically and using this to improve their effectiveness to ensure a broadening and deepening their professional attributes, knowledge, understanding and skills
- Work within the performance management structures of target setting, monitoring and review, being aware that this has a possible impact on pay and progression.
- Continuing to meet the core teacher standards.
- Liaising with the key stage members to disseminate and promote new teaching initiatives.

Managing and Developing Staff and Other Adults

Class teachers are expected to:

- Establish effective working relationships with all colleagues throughout the school.
- Deploy support staff and other adults effectively in the classroom, involving them, where appropriate, in the planning and management of pupils' learning.
- Model appropriate teaching strategies and lessons for others to observe.
- Implement a process of peer observations where and when appropriate.
- Act as a mentor for newly appointed key stage members.
- Carry out performance management for designated staff where appropriate following schools' agreed policy.

Special conditions

The post holder will be subject to an enhanced DBS check and suitability check to satisfy child protection requirements (previously known as CRB). The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.

The post holder has a responsibility to promote and safeguard the safety and welfare of children in accordance with the school's child protection policies and behaviour management policy.

The job description sets out the principal responsibilities of the post but does not describe each of the tasks that it may be necessary to carry out.

The job description may be reviewed from time to time in consultation with the post holder in order to address changing circumstances or priorities within the school.