

## ST CHAD'S PATCHWAY CE VC PRIMARY SCHOOL

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Wednesday 27<sup>th</sup> January 2021

### Class video-conferencing session

Dear Parents / Carers,

With remote learning up and running alongside the weekly phone calls, on Friday 29<sup>th</sup> January 2021 we want to try something new. A zoom invite will be sent out to all families with an opportunity for the children to spend 20 minutes talking virtually with their classmates and their class teacher. This virtual catch up is an optional experience but it would be great to see as many children taking part in this as possible. As this is a live video-conferencing session, please read below our guidance for parents/carers and children as well as details on how to access Zoom.

### How do I access Zoom?

An emailed invite to a Zoom session will be sent out this week ahead of the Friday session. Zoom can be accessed from a computer, tablet / i-pad or smartphone. Access to a microphone and video camera is necessary. It is possible to dial into a Zoom meeting by phone if you have difficulty with accessing video online. However, in doing this you will only be able to hear the discussion and not see the interaction on-screen. Sometimes, the teacher may share resources or use the whiteboard to demonstrate and explain things. The 'chat' feature on Zoom will be disabled so that this distraction is not present to maintain the children's attention.

### Guidance for parents / carers on the use of video-conferencing

Parents must:

- Give their consent in advance via parent pay for an individual session. Without this consent, children cannot participate in a video-conferencing session. When giving their consent, parents / carers are agreeing for the sessions to be recorded for their child's safeguarding and the teacher's safety.
- Maintain an awareness and oversight of times when their child is using video conferencing.
- Ensure that children engage in video-conferencing in an environment that is communal, safe and free from distractions.
- Ensure that their child is suitably dressed and that others in family/household are aware that a video-conference is taking place.



Healthy School



- Be sat nearby whilst the session is in progress to support their child with any technological issues and so you can hear what is being said within the session. However, we do advise that this is a session for the children so we would appreciate it if parents would refrain from making any comments within the live lesson.

### **Guidance for children on the use of video-conferencing**

Children must:

- Be suitably dressed (not in pyjamas) and located in a family room, not for example a bedroom, if invited to join a video-conferencing call.
- Behave in a way that looks after themselves and other people who are taking part in the video-conference (take turns to speak, be positive and caring to each other, etc).

This is a fantastic opportunity for the children to talk to their class teacher and the other children within the class. We hope that we can see as many children as possible.

If you have any further questions surrounding this event, please feel free to get in touch.

Kind Regards

James Ridd  
(Deputy Headteacher)

