



ST CHAD'S PATCHWAY CE VC PRIMARY SCHOOL

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Dear Parent / Carer

End of Term Medicine Collection

Please be aware that all medicines held in school for instance inhalers, tablets, creams or lotions will be returned to parents on the last day of term which will be Thursday 18th July 2019.

Parents will need to collect the medicines from their child's teacher on the last day that they are in school. Please ensure you pick up any medicines if your child has a planned absence which would mean they are not in school on the last day.

Any medicines that are not collected, even those in date, will be taken to a pharmacy for disposal.

Medicines to be held in school from September will require the attached form to be completed and handed in to the school office together with the medicine. All medicines must clearly show your child's name on it, be in date (up to end of the school year) and in its' original packaging.

Should you have any questions regarding this, please contact the office who will be pleased to help you.

Yours sincerely

Mrs Steph Jenkins
Headteacher



Healthy School



FORM OF INDEMNITY

Name of Pupil Class

Name of Parent/Carer

I agree to indemnify the Council and its employees against any claim howsoever arising as a result of the Authority's agreeing to administer drugs or other medication supplied by us to St Chad's Patchway CE Primary School.

Signature of parent/carer

Print name Date

Name of medication, dosage & times to be administered:

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For inhalers, please also give expiry date of current inhaler

Medicine Signed In	Record of Medication Given					Medicine Signed Out
	Date	Time	Medicine	Dose	Initial	