

# Annual Governance Statement for the Governing Body of St Chad's Patchway CE VC Primary School

September 2016

<p><b>In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of the Primary School Governing Body are:</b></p> <ol style="list-style-type: none"> <li><b>1. Ensuring clarity of vision, ethos and strategic direction;</b></li> <li><b>2. Holding the Headteacher to account for the educational performance of the school and its pupils;</b></li> <li><b>3. Overseeing the financial performance of the school and making sure its money is well spent.</b></li> </ol>	
<p>Governance arrangements</p>	<p>The Governing Body of St Chad's Patchway CE VC Primary School was re-constituted in 2014 and is now made up of 1 staff governor (not including the Headteacher), 2 elected Parent Governors, 1 Local Authority Governor, 3 Foundation governors and 6 Co-opted governors. Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school. Three of the Co-opted governors are parents, and the remaining are members of the local community. The Full Governing Body meets 5 times a year and we also have two committees to consider different aspects of the school in detail. At St Chad's Primary we have a Pupils and Standards committee, which looks at the provision for pupils and the standards they achieve, as well as other related aspects such as safeguarding and attendance, and a Resources and Staffing Committee, which focuses on finance, premises and some personnel matters. We also have smaller committees that are formed for specific functions through the year</p>
<p>Attendance and training record of governors</p>	<p>Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). Governors have also kept themselves updated by attending training. Please see the appendix for details.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>After Receiving positive Ofsted and SIAMS judgements toward the end of the previous Academic year we continued to build on those strong foundations, enabling a higher level of teaching and intervention support than in previous years. Benefits of this additional support are evidenced in the improved results the school and pupils achieved at the end of the year, the best results of the last few years, at or above national and local authority averages. These improvements were achieved with developing curriculum changes and the new ARE (Age Related Expectations) measures which the school and Governing Board worked hard to apply and interpret for the first time this year.</p> <p>The Governing Board has continued to focus on school improvement, with the Pupils and Standards Committee interpreting key data giving the results of pupil achievement and progress, so that we can be sure that the school is on track to fulfil its ambitious targets for all pupils. This committee has also focused on our "vulnerable groups" of children to ensure that educational provision is fully inclusive of all and to identify how the Pupil Premium Grant is showing impact on pupil outcomes.</p>

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	<p>We have also, in response to growing pressure on schools to academise and the Government initiative (now rescinded) to convert all schools to academies, taken time to consider the impact that academisation would have on the school. After discussions with DBAT (Diocese of Bristol Academies Trust) and reviewing available information from a number of sources, it is Board's view that conversion would bring no demonstrable benefit to the school at this time. We have agreed not to proceed with academisation at present but will review this decision again in the light of any future developments.</p> <p>The Resources and Staffing Committee oversees Staffing, Premises and Finances at the school. With staffing, the committee has been represented in staff appraisal reviews and appointments across the year and for Premises, in planning the maintenance and development of the school buildings and grounds, with Health and Safety high on the agenda. This committee has closely monitored the school's finances, working with the school to both set the budget and to closely monitor expenditure throughout the year. Early in the summer term, and after a review of the school's delegated funding and expenditure with school staff the Local Authority, the Committee recommended the 2016/17 budget which was subsequently approved by the full Board: We are pleased to report that the school is in a healthy position financially and can afford to run 9 classes in the next academic year and again employ our Deputy Headteacher who is non-teaching for 50% of the timetable to ensure focus on aspirational education across the school.</p> <p>The Governors' role includes the ongoing review and approval of school policies, and this year we have considered a number of key policies to ensure that they are topical and meet the necessary statutory requirements. We also continue to implement the Attendance Policy, as a result of legislation changes that no longer allow schools to authorise term time holidays. The Governing Board recognises the problem that this may cause for some parents, but we are very pleased that attendance figures at the school are in line with National averages for the year.</p> <p>Minutes of Governing Body and Committee meetings are public documents – you can ask at the school office if you would like to see any of the minutes of our meetings and there is a file in the entrance hall containing minutes of meetings from across the year. You can also see the full list of governors; their attendance at meetings; and other information about what we do in the file in the foyer and in Appendix 1 below.</p>
<p>Future plans for the governors</p>	<p>We recognise that the implementation of both a new national curriculum and assessment system has placed a heavy demand on the pupils and staff at the school, and that, as these changes are embedded nationally it is expected that standards will increase. We shall endeavour to ensure, through our monitoring and committee activities, that St Chad's continues to deliver a high quality of education, that there is equality of provision for all groups and that every child has the opportunity to grow and develop to reach their full potential.</p>

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	<p>We fully support the school's revised visions and values which will be launched in this year and the school plans to increase the engagement of parents, carers and the broader school community by encouraging active engagement in the learning process.</p> <p>We would also like to remind you that, if you are entitled to register for Pupil Premium (sometimes known as Free School Meals, even though it is much more) you are urged to register. This will open up a whole range of benefits for your child to support them in a wide range of areas in school. We have agreed that each registered child will be granted £100 to spend during their time at St Chad's, to be used for education purposes i.e. uniforms, school trips etc. You can find more information on the 'Key Information' tab underneath 'About us' on the home page of the school website.</p>
How you can contact the governing body	We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, in writing via the school office or by email at <a href="mailto:admin@stchadsprimaryschool.co.uk">admin@stchadsprimaryschool.co.uk</a>

The governing body is running efficiently. In turn the teaching and the outcomes for pupils have continued to improve and are securely above the national and local authority averages. We are proud of the education we provide here at St Chad's and you know that we will continue to build on our successes to create an even better school. We thank you for your support along the way.

I also thank all of the governors for their continuing hard work and the support that they have given the school over the last year.

If there are any queries you have after reading this report, please contact me in the ways described above.

Wishing you all well for the new academic year.

Bill Fry, Chair of governors.

On behalf of the Governing body

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Name	Category of Governor	Appointed By	Term of Office Ends	Position & Responsibilities	Committee *	Pecuniary Interest	Meeting Attendances	Governor Training
* FGB = Full Governing Body, PS = Pupils and Standards Committee, RS = Resources and Staffing Committee Governors can attend and observe all committee meetings								
<i>Left the Governing Body during the year</i>					<i>Joined the Governing Body during the year</i>			
Mr D Brown	Head Teacher	By Position	Ex Officio		FGB,PS,RS	Member of Staff		
Mr Anthony Cooke	Co-Opted	Governing Body	02/07/17	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Pupil Premium</li> </ul>	FGB, RS		Missed 1 FGB	
Mr Bill Fry	Co-Opted	Governing Body	22/09/19	<ul style="list-style-type: none"> <li>• Chair of Governors</li> <li>• Numeracy</li> <li>• Induction</li> <li>• HT Performance Management</li> </ul>	FGB	Grandparent	Missed 1 RS	
Mrs Kathryn Harris	Co-Opted	Governing Body	22/09/19	<ul style="list-style-type: none"> <li>• Governor Training</li> <li>• Personal Health &amp; Social Education</li> <li>• Relationship &amp; Sex Education</li> </ul>	FGB, PS	Parent	Missed 2 FGB	
Rev Howard Jameson	Foundation	By Position	Ex Officio	<ul style="list-style-type: none"> <li>• Religious Education / Daily Worship / Spirituality / SIAMS</li> </ul>	FGB		Missed 1 FGB	
Mrs S Jenkins	Associate Non Voting	Governing Body			FGB	Member of Staff	Missed 1 FGB	
Mrs Kate Kelly	Co-Opted	Governing Body	19/01/18	<ul style="list-style-type: none"> <li>• Chair of Pupils &amp; Standards</li> <li>• English</li> </ul>	FGB, PS	Parent	Missed 2 FGBs	
Mrs Emma	Foundation	Diocese of	19/11/16	<ul style="list-style-type: none"> <li>• Design Technology</li> </ul>	FGB, PS	Parent	Missed 2 FGB	

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Lippiatt		Bristol		<ul style="list-style-type: none"> <li>• HT Performance Management</li> </ul>		Husband occasionally employed by school for maintenance work		
Mrs Linda Madge		Governing Body		<ul style="list-style-type: none"> <li>• Clerk to Governors</li> </ul>	FGB,PS,RS			
Ms Heather May	Foundation	Diocese of Bristol	03/12/18	<ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Child Protection</li> <li>• Children in Care (CiC)</li> </ul>	FGB, RS	Staff at another LA school	Missed 2 RS	
Mrs Maxine Morris	Local Authority	South Glos Council	01/12/2019	<ul style="list-style-type: none"> <li>• Vice-Chair</li> <li>• Physical Education &amp; Sports</li> <li>• HT Performance Management</li> <li>• Staff Performance Management</li> <li>• Staff Recruitment</li> </ul>	FGB, RS	Parent		
Mrs Rebecca Moyce	Co-opted	Governing Body	08/03/20	<ul style="list-style-type: none"> <li>• Humanities</li> <li>• Learning Walks</li> </ul>	FGB, PG1	Parent	Missed 1 FGB Missed 3 PS	
Mr Douglas Osei-Appauh	Parent	School Parents	09/05/20		FGB	Parent	Missed 1 FGB	
Mr Tom	Co-Opted	Governing	08/07/18	<ul style="list-style-type: none"> <li>• Chair of RS</li> </ul>	FGB, RS	Parent		

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Partridge		Body		Committee • Health & Safety • Modern Foreign Languages				
Mrs Lynne Rogers	Staff	School Staff	31/08/18	• Special Educational Needs • Computing	FGB, PS	Member of Staff	Missed 2 FGB Missed 3 RS	
Mrs Rebecca Smith	Parent	School Parents	19/11/16	• Attendance • Policies	FGB	Parent	Missed 1 FGB	
Ms Elaine Tayler	Co-Opted	Governing Body	12/10/18	• Early Years Provision • Music • Science	PS			

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## **Governor expenses**

**Total Claim for period = £15**

A Governor claimed for petrol to training sessions and multi car occupancy.